

MINUTES OF THE REGULAR MEETING OF THE CITY OF DALWORTHINGTON GARDENS, TEXAS, CITY COUNCIL HELD ON OCTOBER 17, 2024 AT 6:00 P.M. IN THE COUNCIL CHAMBERS, 2600 ROOSEVELT DRIVE, DALWORTHINGTON GARDENS, TEXAS.

While the order of some agenda items may have been changed, the following represents all items discussed and acted upon by the City Council.

WORK SESSION AND/OR EXECUTIVE SESSION

1. CALL TO ORDER

Mayor Bianco called the meeting to order at 6:00 p.m. with the following present:

Members Present:

Laura Bianco, Mayor
John King, Alderman, Place 1
Steve Lafferty, Alderman, Place 2
Cathy Stein, Alderman, Place 3
Ed Motley, Mayor Pro Tem; Alderman, Place 4
Paul Sweitzer, Alderman, Place 5

Staff Present:

Greg Petty, DPS Director/City Administrator
Kay Day, Finance Director
Sandra Ma, City Secretary/Court Administrator

2. WORK SESSION

a. Trent Petty from Petty and Associates in regards to TIRZ

Presentation received.

b. Engineer Kimley Horn regarding Broadacres Lane Improvements. Individual Project Order (IPO) #5

Item discussed.

3. EXECUTIVE SESSION

Any action may be deferred until the 7:00 p.m. Regular Session

a. Recess into Executive Session:

City Council recessed into Executive Session at 6:49 p.m.

i. Pursuant to Texas Government Code, Section 551.074, Personnel Matters regarding Planning and Zoning Appointment

ii. Pursuant to Texas Government Code, Section 551.0171, Attorney Consultation, and 551,074, Personnel Matters, regarding Finance Director and Assistant Finance Director.

b. Reconvene into Regular Session for discussion and possible action on the following:

City Council reconvened from Executive Session at 6:54 p.m. Action was deferred until the Regular Session.

i. Discussion and possible action on personnel matters regarding Planning and Zoning Appointments.

Mayor Pro Tem Ed Motley nominated Tracy Dodson. A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Paul Sweitzer to appoint Tracy Dodson to the Planning and Zoning Commission.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer

Nays: None

ii. Discussion and possible action on Finance Director and Assistant Finance Director.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Cathy Stein to take actions discussed in executive session.

REGULAR SESSION

1. CALL TO ORDER

Mayor Bianco called the meeting to order at 7:00 p.m. with the following present:

Members Present:

Laura Bianco, Mayor

John King, Alderman, Place 1

Steve Lafferty, Alderman, Place 2

Cathy Stein, Alderman, Place 3

Ed Motley, Mayor Pro Tem; Alderman, Place 4

Paul Sweitzer, Alderman, Place 5

Staff Present:

Greg Petty, DPS Director/City Administrator

Kay Day, Finance Director

Sandra Ma, City Secretary/Court Administrator

2. INVOCATION, AND PLEDGES OF ALLEGIANCE

Mayor gave invocation. Pledges were said.

3. PRESENTATIONS AND PROCLAMATIONS

None presented.

4. ITEMS OF COMMUNITY INTEREST

The following items were presented.

DWG's Farmers Market 10-2 p.m. at ACA

a. Trunk-or-Treat, Saturday, October 19, 2024 from 5:30-7:30 p.m.

b. Bi-Monthly Park Workday, Saturday, November 2, 2024 from 9:00 – Noon.

b. Day with the Law, Saturday, November 9, 2024 from 10:00 – 2:00 p.m.

c. Movie Night, (Frozen), Saturday, November 9, 2024 at 6:00 p.m.

e. Pictures with Santa, Sunday, December 7, 2024 from 3:00 – 5:00 p.m.

f. Santa Parade, Monday, December 23, 2024, time TBD

5. CITIZEN COMMENTS

Taylor Murphy, 3520 Estates, commented about hearing gun shots from the low water crossing during the early hours of the morning.

Nancy Bader, 3518 Estates, confirmed she has heard gun fire late at night at the low water crossing.

6. MAYOR AND COUNCIL COMMENTS

Cathy Stein: Be safe with the trick or treaters that will be out later this month.

Paul Sweitzer: Agreed with what Cathy Stein said.

Steve Lafferty: None

John King: None

Ed Motley: Thanked the Park Board and everybody in advance for the upcoming Trunk or Treat. The event is always a huge success.

Mayor Bianco: National Night Out was awesome. She said everyone that came out thoroughly enjoyed it. She wanted to remind everyone the bell ringing for the Salvation Army Red Kettle Challenge is December 14, 2024. She asked if you would consider ringing the bell or donating to this worthy cause. She thanked Mike Pair, who fixed the see-saw that was broken in the park. He did a great job and saved the City a lot of money. She said to look out for an email from Sandra inviting you to a sister city signing with Rothenburg, Germany and Mayor Jim Ross of the City of Arlington on November 4, 2024 at 1:15 p.m.

7. DEPARTMENTAL REPORTS

Informational reports only; no action to be taken.

- a. **Director of Public Safety/City Administrator Report**
- b. **Quarterly Investment Report**
- c. **Financial Report**

Departmental Reports were presented.

8. CONSENT AGENDA

All consent items are considered to be routine and will be enacted by one motion and vote.

- a. **Ratification of invoice over \$5,000.00 for maintenance of E243 in the amount of \$6,164.76.**
- b. **Ratification of invoice over \$5,000.00 for a manhole repair at Bowen and Arkansas in the amount of \$18,200.00.**
- c. **Approval of Resolution No. 2024-12 approving changes to the City Fee Schedule.**
- d. **Ratification on Ordinance 2024-08 Planned Development.**
- e. **Approval of July 30, 2024 Minutes**
- f. **Approval of August 15, 2024 Minutes**
- g. **Approval of August 22, 2024 Minutes**

Council Member Cathy Stein asked for item 8d to be removed from the consent agenda for further discussion.

A motion was made by Council Member Cathy Stein and seconded by Mayor Pro Tem Ed Motley to approve all consent items except for 8d.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer

Nays: None

After further discussion, a motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member John King for item 8d to be revised and brought back to council next month for consideration.

9. REGULAR AGENDA

a. Discussion and possible action regarding TIRZ

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Paul Sweitzer to set a special meeting on October 28, 2024 to call a public hearing.

Motion carried by the following vote:
Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer
Nays: None

b. Discussion and possible action on an Application for Planned Development for property located at 3513 S. Bowen Road, Dalworthington Gardens Addn Block 5, Lot 2A4

- i. Conduct Public Hearing**
- ii. Discussion and action**

Applicant emailed a request to continue this topic to November 21, 2024 council meeting.

Mayor Bianco opened the public hearing at 7:33 p.m.

With no one desiring to speak Mayor Bianco closed the public hearing at 7:33 p.m.

A motion was made by Council Member Cathy Stein and seconded by Council Member John King to move this item to the next regular council meeting scheduled for November 21, 2024.

Motion carried by the following vote:
Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer
Nays: None

c. Discussion and possible action to approve Kimley-Horn IPO #5 in the amount of \$140,000.00 for Brroadacres Lane Improvements.

Background Information:

The residents of the City of Dalworthington Gardens who live on Broadacres Lane are currently experiencing drainage issues and unfavorable road conditions. The City has asked Kimley-Horn to study the drainage patterns in the area and prepare construction drawings to improve drainage. The watershed draining to the project area will be evaluated but proposed drainage improvements are limited to the area accounted for in the Scope Exhibit in the packet. If additional offsite improvements are identified at a later date their design can be added to this IPO as an Additional Service.

The City has also asked for construction plans that include the removal and replacement of the existing Broadacres Lane driving surface. Broadacres Lane will be removed and replaced from the intersection of Broadacres Lane and Harder Drive to the cul-de-sac at the end of the street. The new typical road section will be a 2-lane undivided asphalt pavement section and will match the existing road width (approximately 21' wide). No sidewalks are proposed.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member John King to give direction to Kimley-Horn to revise a proposal to give us a more comprehensive drainage study.

Motion carried by the following vote:
Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer
Nays: None

d. Discussion and possible action regarding coyotes.

This item was removed from the agenda and was not heard.

e. Discussion and possible action on to become a friendship city through Sister Cities International.

Background Information:

Sheri Capehart, came to speak to us about sister city/friendship city last council meeting September 19, 2024. A friendship city is a city that has a less formal relationship with another city than a sister city. Friendship cities are often a first step in a relationship that can eventually become a more formal sister city agreement. Friendship cities can help communities: explore compatibility, develop resources and expertise for consistent programming, and create partnerships with residents in other communities. Membership application cost \$190.00 annually.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Paul Sweitzer to approve becoming a friendship city through Sister Cities International.

Motion carried by the following vote:

Ayes: Members Lafferty, King, Motley, Stein, and Sweitzer

Nays: None

f. Discussion and possible action on how to use staff time efficiently to answer questions to council members.

No action taken.

g. Discussion and possible action on DPS remodel update

No action taken. Chief gave an update on the DPS Remodel.

h. Discussion and possible action to consider a consulting contract with Gary Harlsey for an annual amount of \$12,000.00

Background Information:

Staff would like the council to consider approving a consulting contract with Gary Harsley. He has a wealth of knowledge and knows DWG processes. He can help answer questions with permitting, plan review, building development, and fire inspections. The staff has been using Safebuilt to answer these questions, but their answers are vague and costly to the City. Mr. Harsley could alleviate some of the backlog and time it takes to research answers to potential residents, contractors, and business developers.

A motion was made by Mayor Pro Tem Ed Motley and seconded by John King to approve a contract, pending approval by the City Attorney, for consultant work with Gary Harsley in the annual amount of \$12,000.00.

Motion carried by the following vote:

Ayes: Members Lafferty, King, Motley, Sweitzer, and Stein

Nays: None

i. Discussion and possible action regarding amendments to the FY 2024-2025 budget in amounts not to exceed \$10,000.

No action was taken.

10. TABLED ITEMS

- a. Discussion and possible action to direct staff regarding correctly indicating when special exceptions are authorized in accordance with Section 14.02.321 of city ordinances, to include but not limited to special exceptions for private stables as allowed in Section 14.02.172 “SF” residential district uses.**
- b. Discussion and possible action to consider a modification to the Bowen Road Overlay District to extend its boundary to include the property located at 2601 and 2615 California Lane, Eleanor Estates Garden Homes.**

Items not addressed.

11. FUTURE AGENDA ITEMS

CDBG Project

13. ADJOURN

The meeting was adjourned at 9:27 p.m.