

**MINUTES OF THE REGULAR MEETING OF THE CITY OF DALWORTHINGTON GARDENS, TEXAS, CITY COUNCIL HELD ON JANUARY 16, 2025 AT 6:30 P.M. IN THE COUNCIL CHAMBERS, 2600 ROOSEVELT DRIVE, DALWORTHINGTON GARDENS, TEXAS.**

*While the order of some agenda items may have been changed, the following represents all items discussed and acted upon by the City Council.*

**WORK SESSION AND/OR EXECUTIVE SESSION**

**1. CALL TO ORDER**

Mayor Bianco called the meeting to order at 6:30 p.m. with the following present:

**Members Present:**

Laura Bianco, Mayor  
John King, Alderman Place 1  
Steve Lafferty, Alderman, Place 2  
Cathy Stein, Alderman, Place 3  
Ed Motley, Mayor Pro Tem; Alderman, Place 4  
Paul Sweitzer, Alderman Place 5

**Staff Present:**

Greg Petty DPS Director/City Administrator  
Kay Day, Finance Director  
Sandra Ma, City Secretary/Court Administrator

**2. WORK SESSION**

**a. Work session on listed agenda items, if time permits.**

Item discussed:

- 9b. Discussion and possible action to consider a joint meeting of the park board and city council to discuss high level goals in the park in order to make the maintenance list project more efficient.
- 9c. Discussion and possible action on continuing the allocation of oil and gas funds to fund capital reserves to include a fire truck, radios, and tasers and if this should be committed by ordinance.
- 9d. Discussion and possible action on directing the Planning and Zoning Commission to investigate and make recommendations on adding an ordinance for commercial properties requiring cross lot access when our existing ordinance regarding driveway separations cannot be met.
- 9e. Discussion and possible action on purchasing six sets of bunker gear for DPS not to exceed \$20,000.
- 9f. Discussion and possible action on funding a new PSO position.

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**REGULAR SESSION**

**1. CALL TO ORDER**

Mayor Bianco called the meeting to order at 7:05 p.m. with the following present:

**Members Present:**

Laura Bianco, Mayor  
John King, Alderman Place 1  
Steve Lafferty, Alderman, Place 2  
Cathy Stein, Alderman, Place 3  
Ed Motley, Mayor Pro Tem; Alderman, Place 4  
Paul Sweitzer, Alderman Place 5

**Staff Present:**

Greg Petty DPS Director/City Administrator  
Kay Day, Finance Director  
Sandra Ma, City Secretary/Court Administrator

**2. INVOCATION, AND PLEDGES OF ALLEGIANCE**

Lieutenant Konstantin Maslenikov gave the invocation. Pledges were led by two students from Arlington Classics Academy.

**3. PRESENTATIONS AND PROCLAMATIONS**

**a. Recognition of parties who participated in the Salvation Army Mayoral Red Kettle Challenge.**

Mayor Bianco presented certificates to parties involved in the Salvation Army Mayoral Red Kettle Challenge.

Anna Maslenikova presented the Salvation Army Mayoral Challenge Per Capita Award to Mayor Bianco

**4. ITEMS OF COMMUNITY INTEREST**

The following items were presented.

- a. Bi-Monthly park workday – Saturday, January 18, 2025 from 9:00 a.m. – Noon
- b. Great Backyard Bird Count – Saturday, February 15, 2025 from 10:00 a.m. – 1:00 p.m.
- c. Pictures with the Easter Bunny – Sunday, April 6, 2025 from 3:00 – 5:00 p.m.

**5. CITIZEN COMMENTS**

Kimberly Hinton, 1821 Browning Drive Arlington Texas, thanked DWG for what they do for Arlington Classic’s Academy. She stated she has a daughter that would love to be Mayor or on City Council one day.

**6. MAYOR AND COUNCIL COMMENTS**

Cathy Stein: None

Paul Sweitzer: None

Steve Lafferty: Wished everyone a Happy New Year

John King: Thanked DPS for the Santa Parade. He stated that all the kids had big smiles and were excited to see Santa.

Ed Motley: He said great job to all the kids that volunteered. It is a great thing that was done and to keep up the good work.

Mayor Bianco: She said kudos to John and Suzanne Kacinski for the generous gift to DPS. She thanked DPS for a great Santa Parade. She heard great comments from many people about the parade. She also thanked all the citizens that brought goodies to the City and DPS. She stated the city will be accepting applications for the first 40 families that qualify for a subsidized library card. She also mentioned DWG raised \$20,649.03 for the Salvation Army and winning the per capita award. She encouraged anyone that has some free time to look at a video that Rosalind and Kent Krabill made regarding the Kulesz lights on Rushing Meadow Court called “David’s Lights: A Story of Obsession, Community, and Love.”

**7. DEPARTMENTAL REPORTS**

*Informational reports only; no action to be taken.*

- a. DPS /City Administrator Report
- b. Financial Reports
- c. Quarterly Investment Report

Departmental Reports were presented.

## 8. CONSENT AGENDA

*All consent items are considered to be routine and will be enacted by one motion and vote.*

- a. **Approval of Resolution No. 2025-01 approving changes to the City Fee Schedule.**
- b. **Approval of Mayor’s Monarch Challenge action items for 2025.**
- c. **Approval of Ordinance 2025-01, calling for a general election to be held on May 3, 2025 for the offices of Alderman Place 3, Alderman Place 4, and Alderman Place 5.**
- d. **Approval of October 17, 2024 Minutes**
- e. **Approval of October 28, 2024 Minutes**
- f. **Approval of November 21, 2024 Minutes**
- g. **Approval of December 11, 2024 Minutes**

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member John King to approve the consent agenda.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer

Nays: None

## 9. REGULAR AGENDA

- a. **Conduct a public hearing to receive citizen input for the proposed 51<sup>st</sup> Community Development Block Grant.**

Background Information:

Council approved the 51<sup>st</sup> Year CDBG project at the December 19, 2024 Council Meeting. The approved project begins on the west side of the intersection of West Arkansas Lane and Madrid Court goes east and continues down the east side of Madrid Court to the end of the cul-de-sac.

This project will decommission approximately 650 LF of 6” 1970s AC service line and install approximately 650 LF of PVC water line, install 2-6” gate valves, remove and replace the existing flush valve, and remove and replace approximately 60 square yard of existing pavement for the installation of the water line.

Part of the process for grant consideration is to solicit and show support from citizens for the chosen project. Thus, the reason for tonight’s public hearing. Both Council Members and any citizens present are encouraged to provide verbal support for the project as it will be reflected in the minutes.

Mayor Bianco opened the public hearing at 7:47 p.m.

Council Member John King - 3510 Orchid spoke in favor.

Mayor Pro Tem Ed Motley - 3310 Elkins spoke in favor.

Council Member Steve Lafferty - 3508 Rainer spoke in favor.  
Council Member Cathy Stein - 2622 Clover Lane spoke in favor.  
Council Member Paul Sweitzer - 3506 Rainer spoke in favor.  
Mayor Laurie Bianco - 2416 Roosevelt Drive spoke in favor.

Mayor Bianco closed the public hearing at 7:49 p.m.

**b. Discussion and possible action to consider a joint meeting of the park board and city council to discuss high level goals in the park in order to make the maintenance list project more efficient.**

Background Information:

City Council has asked the Park Board to recommend guidelines for the maintenance of the Park.

Iashia Bergamini, Park Board Chair, suggests the February regular park board meeting as a potential date.  
February 11, 2025 at 6:30 p.m.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Cathy Stein to give direction to park board to complete their maintenance list. Mayor Pro Tem Ed Motley suggested if more guidance is needed to look on the master plan. If the master plan needs updating, council can discuss the shared vision of the plan.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer

Nays: None

**c. Discussion and possible action on continuing the allocation of oil and gas funds to fund capital reserves to include a fire truck, radios, and tasers and if this should be committed by ordinance.**

**Background Information:**

1. Historically, the revenue from Oil & Gas production was allocated \$2,083.33 a month towards a Fire Truck (\$25,000\ annually) and transferred to the GF Capital Reserve Fund with the remainder of the revenue being transferred to the Oil & Gas Reserve Fund.
2. Beginning with Budget Year 24/25, an additional allocation was implemented. The Oil & Gas “net monthly activity”, which included interest income and the allocated transfer from the GF mentioned above, was to be transferred to the GF Capital Reserve Fund and allocated 50/50 towards the Fire Truck and Radio Equipment.
3. The interest earned on the GF Capital Reserve Fund is to be transferred to the General Fund as income to offset losing the interest earnings from the Oil & Gas Reserve Fund.

As of year-end, the GF Capital Reserve Fund had \$55,000, plus interest, set aside for Tasers.

In December 2024, council authorized to uncommit the funds for the Tasers and the Fire Truck and commit these towards the DPS Complex. There was approx. \$4K set aside for radios at this time, but was never formally committed and this was included in the amount committed for the DPS Complex.

At this time, finance has continued the process of allocating funds based on **Steps 1 – 3** above.

Finance is requesting guidance on continuing an allocation of Oil & Gas Reserve funds for the following capital expenditures, to include a proposed allocation method, and if these will need to be committed by Ordinance.

- Fire Truck

- Radio Equipment
- Tasers
- DPS Complex

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Paul Sweitzer to continue allocation of oil and gas funds to fund capital reserves to include a fire truck, radios, and tasers, but should not be codified.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer

Nays: None

**d. Discussion and possible action on directing the Planning and Zoning Commission to investigate and make recommendations on adding an ordinance for commercial properties requiring cross lot access when our existing ordinance regarding driveway separations cannot be met.**

**Background Information:**

During the discussion of the concept plan along Bowen Road at the November regular city council meeting, driveway separation and safety along the Bowen Road corridor was discussed. The city attorney said that the city’s current ordinance regarding driveway separation was not sufficient to require cross lot access to ensure that driveway spacing on adjacent commercial lots meets the ordinance.

Background on the concept of increasing commercial driveway spacing with increased speed limits can be found on pages 23 – 27 of the recently adopted comprehensive plan.

Chapter 8 of the comprehensive plan begins with the following, “IMPLEMENTATION STRATEGIES Implementation measures will be critical to the success of the Dalworthington Gardens Comprehensive Plan. There are many methods and tools that may be used to implement a plan. Some of these include, but may not be limited to, the following:

- Planned Development Site Plan Procedures;
- Urban Design Standards;
- Ordinance Revisions;
- Official Maps; and
- The Planning Program”

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member John King to direct Planning and Zoning to investigate and make recommendations on adding an ordinance for commercial properties requiring cross lot access when our existing ordinance regarding driveway separations cannot be met and also to look at other ordinances to see if revisions need to be made to our current spacing criteria.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer

Nays: None

**e. Discussion and possible action on purchasing six sets of bunker gear for DPS not to exceed \$20,000.**

**Background Information:**

DPS is requesting to purchase 6 new sets of bunker gear @ \$3250.00 per set for a total of \$19,500.

Note: \$27,200 was budgeted for FY 24-25. The attached quote does not include new helmets or boots. These items will be purchased separately

A motion was made by Council Member Paul Sweitzer and seconded by Council Member John King to approve 6 sets of bunker gear for DPS note to exceed \$20,000.00

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer

Nays: None

**f. Discussion and possible action on funding a new PSO position.**

A motion was made by Council Member John King and seconded by Mayor Pro Tem Ed Motley to approve a PSO position.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer

Nays: None

**i. Discussion and possible action regarding amendments to the FY 2024- 2025 budgets in the amount not to exceed \$10,000.00**

No action was taken.

**10. TABLED ITEMS**

None

**11. FUTURE AGENDA ITEMS**

- CWD Contract
- Just Serve City Participation
- Executive Session on Administrative Staffing

**12. ADJOURN**

The meeting was adjourned at 8:06 p.m.